

## Leveling courses are encouraged, but not required.

### MBA Leveling Courses

- ACCT 201 Financial Accounting
- CISB 101 Business Information Technology – Computer Literacy
- FINA 301 Managerial Finance
- MANG 201 Principles of Management
- MARK 231 Principles of Marketing
- STAT 241 Probability and Statistics – Statistical Literacy (or CISB 241)

### Leveling Course Options

1. Take the traditional semester or summer course.
  - a. All courses are available at CMU.
  - b. View course schedules at: [www.coloradomesa.edu](http://www.coloradomesa.edu).
    - i. In the search menu, type “web based class search.”
    - ii. Click the link for “Registration Information and Course Listings.”
    - iii. Under Course Listings, click the link for “Web-Based Class Search.”
2. Buy or borrow a textbook, study, and CLEP out through the CMU Testing Center.
  - a. ACCT, CISB, MANG, MARK are available.
  - b. For CLEP and scheduling fees, visit the CMU Testing Center.
    - i. <https://www.coloradomesa.edu/testing/index.html>
3. Take an online MOOC. [https://en.wikipedia.org/wiki/Massive\\_open\\_online\\_course](https://en.wikipedia.org/wiki/Massive_open_online_course)
  - a. MARK, MANG, and ACCT are available for free. Set up a Coursera account to enroll. Sessions are ongoing.
    - i. Managerial Accounting (ACCT) by University of Pennsylvania  
<https://www.coursera.org/courses?query=managerial%20accounting>
    - ii. Introduction to Marketing (MARK) by University of Pennsylvania  
<https://www.coursera.org/learn/wharton-marketing/home/welcome>
    - iii. Management Fundamentals (MANG) by University of Pennsylvania <https://www.coursera.org/learn/management-fundamentals-healthcare-administrators>
4. Use modules to assess your skills and complete tutorials to fill gaps in knowledge.
  - a. ACCT, STAT, FINA available. Must pass at 80% or above. \$60 fee per module.
  - b. Sign up for courses at: <http://mod.responsive.net/mba/mesa>
5. Read a book, study the guide, and pass the test.
  - a. MANG only. No fees.
  - b. Read Daft, R.L. and Marcic. D. (2017) Understanding Management, 10 ed. Cengage Learning.
  - c. Request the study guide by emailing [business@coloradomesa.edu](mailto:business@coloradomesa.edu).
  - d. Schedule the exam with Dr. Vail, [rvail@coloradomesa.edu](mailto:rvail@coloradomesa.edu).